

# CAREER PATHWAY DEVELOPMENT Checklist

1. Select the Pathway

- Career Cluster \_\_\_\_\_
- Career Pathway \_\_\_\_\_
- Job at Associate of Applied Science level: \_\_\_\_\_
  - Job openings today \_\_\_\_\_
  - Job openings in future \_\_\_\_\_
- Job at Technical Diploma level \_\_\_\_\_
  - Job openings today \_\_\_\_\_
  - Job openings in future \_\_\_\_\_
- Job at Embedded Certificate level \_\_\_\_\_
  - Job openings today \_\_\_\_\_
  - Job openings in future \_\_\_\_\_

*(EMSI Data Available)*

2. Perform a Skillset/Industry Support Analysis

- Industry Input (date & type) \_\_\_\_\_
- Research Study (findings) \_\_\_\_\_
- Advisory Committee Input (date & result) \_\_\_\_\_

3. Determine Viability

- Program cost(s) \_\_\_\_\_
- Student demand \_\_\_\_\_
- MATC has needed facilities \_\_\_\_\_
- MATC has needed faculty \_\_\_\_\_
- Other considerations (political climate) \_\_\_\_\_

4. Review Existing MATC Offerings

- Courses at MATC teach needed skill sets
  - Course # \_\_\_\_\_ Skill set(s) \_\_\_\_\_
  - Course # \_\_\_\_\_ Skill set(s) \_\_\_\_\_
  - Course # \_\_\_\_\_ Skill set(s) \_\_\_\_\_
  - Course # \_\_\_\_\_ Skill set(s) \_\_\_\_\_
- Attach matrix if more space is needed
- Current courses may need to be 'broken apart' to better address needed skill sets
- Additional courses may be needed

5. **Build a Prototype**

Meet with Advisory Committee (date/time) \_\_\_\_\_

Meet with Curriculum Department (date/time) \_\_\_\_\_

Meet with Precollege (date/time) \_\_\_\_\_

- linked courses
- team teaching
- sequenced developmental education - to – general education

Meet with Articulation & Transfer (date/time) \_\_\_\_\_

Meet with Financial Aid (date/time) \_\_\_\_\_

Meet with Institutional Research (date/time) \_\_\_\_\_

Meet with Advising (date/time) \_\_\_\_\_

6. **Re-review Viability**

Gaps in Program \_\_\_\_\_

7. **Develop Program/Revise program plan for ??? system**

Following curriculum process for New Program Development